


FORWARD WORK PLAN

1 FEBRUARY 2010 TO 31 MAY 2010

Explanatory Note This work plan consists of future items to be considered by the Cabinet, Scrutiny meetings and all other main Committees of the Council in the next four months, except development control items for Area Planning Committees and Area Boards. Cabinet items are detailed at the beginning of each month of the plan, and then followed by items for consideration by all other committees of the Council. A Cabinet Forward Work Plan will be published on the Council's website on the 15th of each month or the next available working day if this day falls on a weekend.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as 

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5% measured by reference to current expenditure, or hours of availability to public.
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by full Council.
4. Any area reorganisation plan extending, in effect, beyond a single County Electoral Division insofar as it will impact on the delivery of the service to the public (therefore internal organisational or staffing alterations would not be a "key" decision).
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution).

Membership of Cabinet:





Name	Portfolio Details
Mrs JA Scott	Leader of the Council
Mr J Thomson	Deputy Leader and Cabinet Member for Community Services
Mr J Brady	Cabinet Member for Economic Development, Planning and Housing
Miss F de Rhé-Phillipe	Cabinet Member for Finance, Performance and Risk
Mr L Grundy	Cabinet Member for Children's Services
Mr K Humphries	Cabinet Member for Health and Wellbeing
Mr J Noeken	Cabinet Member for Resources
Mr T Sturgis	Cabinet Member for Waste, Property and Environment
Mr D Tonge	Cabinet Member for Highways and Transport
Mr S Wheeler	Cabinet Member for Leisure, Sport and Culture

Representations/Public Participation


If you would like to make representations on any of the items to be considered by Cabinet or Committees, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Council, Cabinet and Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic & Members' Services john.quinton@wiltshire.gov.uk by 12.00 noon two working days before the meeting. Please contact Democratic & Member Services on 01225 713018 for further information. You may register to speak at Committees by registering up to 10 minutes prior to the meeting. Agenda for each meeting will detail the public participation arrangements and officer contact details.


There are separate public participation arrangements in respect of development control items at Area Planning Committees and Strategic Planning Committees and also separate arrangements in respect of Area Boards. Please contact Democratic Services for advice.




Agenda for meetings of the Council can be accessed on the Council's web site – www.wiltshire.gov.uk


Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact
11 Feb 2010  Revenue Budget and Capital Programme for 2010/11	To recommend approval of the Council's revenue budget and capital programme for 2010/11 to Council on 23 February 2010		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Martin Donovan martin.donovan@wiltshire.gov.uk
11 Feb 2010  Fees and Charges 2010/11	To consider the Council's fees and charges for 2010/11.		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Martin Donovan martin.donovan@wiltshire.gov.uk
11 Feb 2010  Treasury Management Strategy 2010/11	To consider and recommend that Council approve the Prudential Indicators and a Treasury Management Strategy for 2010/2011		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Keith Stephens keith.stephens@wiltshire.gov.uk
11 Feb 2010  Statement of Community Involvement	Cabinet to note and recommend to Council on 23 February 2010 that they agree the Statement of Community Involvement, which says how we will have consulted on the Local Development Framework	Internal; Communications LDF Board members	The Statement of Community Involvement	Cllr John Brady john.brady@wiltshire.gov.uk	Georgina Clampitt-Dix georginaclampitt-dix@wiltshire.gov.uk
23 Feb 2010 Update on Performance	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire		Additional information will be placed on the website	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Sharon Britton sharon.britton@wiltshire.gov.uk

23 Feb 2010 Review of the Pest Control Service	To review service provision.		None.	Cllr Keith Humphries keith.humphries@wilts-hire.gov.uk	John Carter john.carter@wiltshire.gov.uk Tel: 01225 776655
23 Feb 2010 FOCUS	End of FOCUS Phase 1 project report and proposal for FOCUS Phase 2		None.	Cllr John Thomson john.thomson@wiltshire.gov.uk	Sian Walker sian.walker@wiltshire.gov.uk Tel: 01225 756569
23 Feb 2010 Local Development Framework "Wiltshire 2026" Consultation Results	To inform Cabinet of the results of the "Wiltshire 2026" consultation, and the impacts of that on LDF policy detail	Public and key stakeholders across Wiltshire	Evidence from public consultation and analysis of views	Cllr John Brady john.brady@wiltshire.gov.uk	Georgina Clampitt-Dix georginaclampitt-dix@wiltshire.gov.uk
23 Feb 2010 Planning Enforcement Policy	To consider and adopt the policy		None.	Cllr John Brady john.brady@wiltshire.gov.uk	Stephen Hawkins stephen.hawkins@wiltshire.gov.uk Tel: 01722 434691
23 Feb 2010 Area Board Community Grant Funding Criteria 2010/2011 and Operational Guidelines	To seek approval of funding criteria and guidelines.	Finance	None.	Cllr John Thomson john.thomson@wiltshire.gov.uk	Miranda Gilmour miranda.gilmour@wiltshire.gov.uk
23 Feb 2010 Climate Change	To set out the council's responsibilities regarding climate change and carbon reduction and agree an approach to minimising associated risks	Climate Change Board 2010	None.	Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Alistair Cunningham alistair.cunningham@wiltshire.gov.uk

<p>23 Feb 2010 Next Steps in Housing Revenue Reform</p>	<p>To obtain members approval for our approach to the governments proposals for Housing Revenue Account reform</p>	<p>Tenants Panel</p>	<p>Governments Proposal (not yet available, expected in February)</p>	<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Derek Streek derek.streek@wiltshire.gov.uk</p>
<p>23 Feb 2010 Delegation of Services to Town & Parish Councils</p>	<p>To update Cabinet on progress made with regard to the Delegation of Services to Towns and Parishes</p>		<p>None.</p>	<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Mark Smith mark.smith@wiltshire.gov.uk</p>
<p>23 Feb 2010  Older People Accommodation Development Strategy</p>	<p>To outline key principles of development strategy and to seek approval to undertake Trowbridge development</p>		<p>Accommodation Strategy for Older People</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>James Cawley james.cawley@wiltshire.gov.uk</p>
<p>23 Feb 2010 Provision of Temporary Agency Staff</p>	<p>To seek approval to enter into a new procurement using Restricted Tender process</p>	<p>Stakeholder Groups, Industry and other Local Authorities</p>	<p>None.</p>	<p>Cllr John Noeken john.noeken@wiltshire.gov.uk</p>	<p>Nicky Griffiths nickygriffiths@wiltshire.gov.uk</p>

<p>23 Mar 2010  Contaminated Land Strategy for Wiltshire</p>	<p>To seek the adoption of a single contaminated land strategy for Wiltshire Council. The document is a statutory requirement under the Environment Act 1995 and details how the council will administer it's powers and duties under the Act</p>	<p>Statutory consultees' (Environment Agency etc) sent electronic copies. Public consultation copy on website, with cover letter and link sent to individuals and interest groups</p>	<p>The Contaminated Land Strategy for Wiltshire</p>	<p>Cllr Keith Humphries keith.humphries@wilts-hire.gov.uk</p>	<p>Gary Tomsett gary.tomsett@wiltshire.gov.uk</p>
<p>23 Mar 2010 Corporate Plan</p>	<p>Consideration of the Corporate Plan 2010/14 for recommendation to Council</p>		<p>None.</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Laurie Bell laurie.bell@wiltshire.gov.uk</p>
<p>23 Mar 2010 Budget Monitoring</p>	<p>To receive a regular update on the capital and revenue budget</p>		<p>None.</p>	<p>Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk</p>	<p>Martin Donovan martin.donovan@wiltshire.gov.uk</p>
<p>23 Mar 2010 Area Boards Review</p>	<p>Six month review of Area Board operation.</p>	<p>Area Board Chairs and Councillors, partners, parish and town councils. Front line service providers.</p>	<p>Area Board Handbook</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Niki Lewis nikilewis@wiltshire.gov.uk</p>

23 Mar 2010 Inspection of Adult Social Care	Report the outcome of the CQC inspection and present the council's action plan in response to inspection findings		CQC Inspection of Adult Social Care Report	Cllr John Thomson john.thomson@wiltshire.gov.uk	Sue Geary sue.geary@wiltshire.gov.uk
23 Mar 2010  Homelessness Strategy	Recommendation to adopt the first Homeless Strategy for Wiltshire which is a statutory document	Front line service providers, various stakeholders, service users, other internal departments	None.	Cllr John Brady john.brady@wiltshire.gov.uk	Nicole Smith nicole.smith@wiltshire.gov.uk
23 Mar 2010  Gypsies and Travellers	To create a strategy and process to support Gypsies & Travellers from 1 st April 2010	Cabinet, CLT, ELT, Gypsies & Traveller Communities	Project Brief	Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Graham Hogg graham.hogg@wiltshire.gov.uk Tel: 01225 713123
23 Mar 2010 Family Justice Centre	Report progress on feasibility study	Total Place Board, Public Service Board, Key partners – Police, NHS	None.	Cllr John Thomson john.thomson@wiltshire.gov.uk	Richard Parker richard.parker@wiltshire.gov.uk
23 Mar 2010  Youth Service Re-provision in Salisbury and Corsham	To confirm the re-provision of youth services in Salisbury and Corsham.		None.	Cllr John Noeken john.noeken@wiltshire.gov.uk	Mark Stone

23 Mar 2010  CSED Care Pathway	To outline the CSED care pathway project and process undertaken and to seek approval to implement key recommendations to amend service provision for older people		Business Case	Cllr John Thomson john.thomson@wiltshire.gov.uk	James Cawley james.cawley@wiltshire.gov.uk
23 Mar 2010 Housing PFI - Agreement to Enter into Contract	To seek Cabinet's agreement to enter into a PFI contract with Silbury Housing Limited.		None.	Cllr John Brady john.brady@wiltshire.gov.uk	Chris Trowell chris.trowell@wiltshire.gov.uk
20 Apr 2010 Homes 4 Wiltshire Service Review	Following a review of this new service, the purpose of the report is to highlight any proposed changes to the service, policy or structure in light of the review findings		A Summary of the Review	Cllr John Brady john.brady@wiltshire.gov.uk	Laura Young laura.young@wiltshire.gov.uk
20 Apr 2010 Budget Monitoring	To receive a regular update on the capital and revenue budget		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Martin Donovan martin.donovan@wiltshire.gov.uk
20 Apr 2010 Carbon Management Plan (Carbon Trading)	To seek Cabinet's agreement for a five year carbon reduction plan for the Council.		None.	Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk	Ms Ariane Crampton ariane.crampton@wiltshire.gov.uk
25 May 2010 Budget Monitoring	To receive a regular update on the capital and revenue budget		None.	Cllr Fleur de Rhe-Philippe fleur.derhe-philipe@wiltshire.gov.uk	Martin Donovan martin.donovan@wiltshire.gov.uk